



CALIFORNIA POLICE ACCREDITATION COALITION
Meeting Minutes
September 17, 2009
Fresno Police Department
Holiday Inn Fresno Downtown. Mt. Whitney Room
Fresno, CA. 93721

Linda Kaus
President
Modesto Police Dept
(209) 572-9692

The meeting was called to order by Linda Kaus at 1010am.

Welcome and Introductions

Thank you to Deputy Chief Robert Nevarez and Sgt. Brian Rogers for hosting the meeting and for providing the wonderful lunch.

Other agencies in attendance were:

Kerry Jackson, Lt
First Vice President
Alameda County S/O
(510) 208-9831

Alameda County Sheriff's Office
California Highway Patrol
East Bay Regional Parks Police Department
Hayward Police Department
Livermore Police Department
Modesto Police Department
Oakland Housing Authority
P.O.S.T.
Santa Cruz County Communications
Visalia Police Department

Mark Mosier, Lt
Second Vice President
Hayward Police Dept
(510) 293-7076

Secretary's Report

The minutes from the June 2009 meeting were approved.

Linda Thuman, Lt
Secretary
Alameda County S/O RTC
(925) 803-7190

California Accredited Agencies

The most current CALEA list of all California agencies, (in self-assessment and accredited) was announced to the group. The California Police Accreditation Coalition Roster and Meeting Minutes will be emailed to all California CALEA involved agencies/Accreditation Managers.

Martha Villanueva
Treasurer
San Francisco State Univ.
(415) 338-1926

California CALEA Certified Assessor Updates/On-Sites

CALEA Assessors Linda Kaus, Kerry Jackson and Mark Mosier addressed the group on their recent assessments at various agencies that were done in August.

Dennis Hyater
CALEA Representative

CALPAC Roster

Each member in attendance updated their agency information. An updated CALPAC Roster will be emailed to all CALEA involved California agencies soon. Agencies will be asked to review the roster and advise of any additional changes needed.

DISCUSSIONS

Bylaws

Linda Kaus reported that it was time to vote on the proposed Bylaws. A first vote was to determine which of the (3) versions (one for whole state, one for CALPAC North/CALPAC South, and one for the whole state with the 1st VP covering the Northern portion and the 2nd VP covering the Southern portion). The vote was unanimous for the latter of the three versions with (7) ayes and (0) noes. 1st VP Kerry Jackson made the motion to accept and 2nd VP Mark Mosier seconded the motion.

Hampton Conference

Agencies that attended the Hampton, VA Conference shared their experiences. Congratulations go to the Alameda County Sheriff's Department Training Center for receiving re-accreditation at this conference!!!! Good job Linda!

CALPAC Website

Mark Reese, ACSO presented the newest looks to the website for CALPAC and for the Yahoo Forum that interfaces the website. Mark Reese welcomed email suggestions directly to him for the website. Mark has put countless hours into building this fantastic website and the Board thanks him for all of his effort and dedication into making CALPAC a professional organization. (mreese@acgov.org)

Out of pocket expenses thus far for the website formation and upkeep are \$114. Domain name costs are \$124 for two years.

L. Kaus mentioned that the domain naming of our organization has been confirmed as www.californiapac.org (32) votes were cast, (22) in favor and (10) were for the other two possible website names.

Membership Dues

In mid-July, Dues/Budget Committee Members M. Villanueva, R. Power, M. Mosier, and B. Cunha met and discussed the feasibility of assessing dues to each member agency in furtherance of our CALPAC organization. M. Mosier addressed the members in attendance regarding initial start-up fees (checking account, 501(c) submittal, etc.) and that the committee's recommendation was that each member agency pays \$100 a year in dues to support CALPAC. Further discussion from members resulted in a consensus that we start the dues process in **January 2010** with an initial annual payment of \$150, which will decrease to an annual payment of \$100 for each year thereafter. A vote was initiated by L. Kaus and it was unanimous, with (9) ayes and (0) noes for imposing initial annual dues at \$150 per member agency, which will decrease to \$100 each year thereafter. L. Kaus made the motion to accept and Dennis Kidd seconded the motion.

Meeting Refreshments

L. Kaus facilitated discussion regarding the quarterly meeting refreshments and it was decided that the host agency will make the decision in advance whether to bear the costs outright or request monies from all in attendance to cover the associated costs. The host agency will provide that information to the CALPAC President so that member agencies are aware when receiving the CALPAC meeting email invitation.

Fresno PD - Paperless Assessment

B. Rogers provided the members in attendance with a good overview on how Fresno PD facilitates CALEA via a paperless system. The process requires ADOBE Professional software, a dedicated server and scanning equipment in furtherance of making all files electronic. Contact Brian at (brian.rogers@fresno.gov) for further information.

Email Policy Requests and On-Site Documents

L. Kaus mentioned that she has been receiving policy requests from various agencies and that she has been emailing those requests to CALPAC agencies. She reports that several CALPAC agencies have responded to those requests and forwarded copies of policy examples to the requesting agency. She thanks everyone who assisted in this process.

L. Kaus also provided the agencies in attendance with (3) recent On-Site Document binders that other agencies have put together for their on-site assessments.

CALPAC Secretary

L. Kaus reported that L. Thuman had to resign her Secretary Board Member position due to being reassigned within her organization. Linda stated that she had sent out an email soliciting a replacement and that B. Cunha from Hayward PD was the only person who stated that he would put his name in the hat. L. Kaus put B. Cunha's name for a vote and it was unanimous, (11) ayes and (0) noes.

Lexipol Training

B. Rogers from Fresno PD provided training on Lexipol, a risk management web-based software that provides Law Enforcement policies to agencies and maintains them with bi-yearly updates. Check out their website (www.lexipol.com)

Temporary Detention vs. Processing (Chapter 71)

L. Kaus provided some training and information on how to comply with Chapter 71 regarding the difference between temporary detention and processing. The key is if you leave the suspect alone (temporary detention) or if an employee is with them at all times during the processing stage.

CALEA Updates

L. Kaus provided the audience a copy of the CALEA Executive Director's Message regarding cost-saving measures that were recently instituted. If you did not get a copy, go to <http://www.calea.org/Online/newsletter/No100/executivedirector.htm>

Power DMS

L. Kaus provided information on a training and policy sign-off software called Power DMS. You can get more information on this impressive software at <http://www.imagineids.com>

Questions

An opportunity was provided for the new members/agencies in attendance to ask questions of the group.

Roundtable

Each agency in attendance provided an update of their agency's accreditation efforts.

Next Meeting

The next meeting is scheduled for 1000 hours, December 3, 2009, and will be hosted by Modesto PD, 600 10th St. Modesto, CA.

Formal meeting adjourned at 1345.