



CALIFORNIA POLICE ACCREDITATION COALITION

Meeting Minutes

December 03, 2009

Modesto Police Department

600 10th Street

Modesto, California 95354

Linda Kaus
President

Modesto Police Dept
(209) 572-9692

Kerry Jackson, Lt
First Vice President
Alameda County S/O
(510) 208-9831

Mark Mosier, Lt
Second Vice President
Hayward Police Dept
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Bernie Cunha
Secretary
Hayward Police Dept.
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Martha Villanueva
Treasurer
San Francisco State Univ.
(415) 338-3950

Dennis Hyater
CALEA Representative

The meeting was called to order by Linda Kaus at 1010am.

Welcome and Introductions

Linda Kaus introduced Chief Michael Harden who welcomed the members and provided opening comments. Chief Harden also commented on the successful defense of the department and its officers in a recent civil lawsuit, much of which was credited toward CALEA. Chief Harden further commented that the success in the lawsuit also contributed greatly to departmental personnel's understanding, appreciation and acceptance of CALEA standards.

Thank you to Chief Harden and the Modesto Police Department for hosting the meeting and for providing the wonderful lunch.

Other members/agencies in attendance were:

L. Brede, N. Morehead, and W. Morimoto, EBRPD

S. Lange, Pismo Beach PD

Kerry Jackson and F. Doug Matteo, ACSO

Stacey Hernandez, ACSO RTC

M. Mosier, and Bernie Cunha, Hayward PD

P. Congi, L. Gong and Mary Huang, CHP

Bryon Urton, Mindy Casto and Shannon Galvan, Fresno PD

M. Weiss, M. Trudeau, Livermore PD

B. Fritsch, Lincoln PD

L. Kaus, Modesto PD

Jaime Knox and Mike Freeman, Rocklin PD

Susan Bertuleit and Lenora Laughlin, UCSF PD

Ron Wood, POST

Martha Villanueva and Reggie Parson, SFSU PD

Secretary's Report

The minutes from the September 2009 meeting were approved.

Presidents' Update

Linda informed us that Tustin PD's Accreditation Manager, Scottie Frazier, is retiring and has been replaced by Lt. Pat Welch.

Linda also introduced and welcomed Ron woods from POST.

Linda reminded everyone of the CALPAC website. Mark Reese, our webmaster is working on an alternative method for discussions for those agencies not allowed to access through Yahoo. The website can be accessed at www.californiapac.org.

Linda explained that the dues structure had been voted in by the board and put in place. Updated applications are available today.

1st Vice President

Kerry Jackson welcomed everyone and gave us an update on the 501C process. At this time we have completed all of the application process with the State of California and are awaiting their return with our number. Once that has been issued, we can move forward with the Federal portion. Kerry explained that Harry Bruno is handling that for us and advised that it would be counter-productive to send anything to the Federal office at this time, as it would only be put aside and have to be relocated once our number is issued.

Kerry provided the group with some information related to file maintenance issues based on some findings from a recent on-site. He reminded the group of the importance of proofs as well as policy/procedure in the files.

Kerry also provided the group with an excerpt from an article on the internet which painted a very negative picture of the Polk County Sheriff's Office, a flagship agency at the Salt Lake Conference. This article is demonstrative of the scrutiny placed on agencies by the media, and the possible repercussions, including negative press for CALEA.

2nd Vice President

Mark Mosier provided an overview of the Salt Lake Conference. Mark also stated that he would be updating our roster, and asked that everyone please update their information on the copy being passed around the meeting.

Treasurer

Martha Villanueva reviewed the dues structure as approved by the board. Initial departmental membership for the year 2010 will be \$150.00, dropping to \$100.00 per year for 2011 and beyond. Associate memberships shall be \$75.00 per year and Lifetime memberships shall be at the \$50.00 annual rate. Dues will be due by February 01, 2010 for the initial membership. Dues may be mailed to Martha with the completed membership form. Information on the various membership levels and their descriptions may be found in the by-laws.

Current obligations for the PAC are \$115.00 to our webmaster Mark Reese for initial setup and domain name registration, as well as \$100.00 to Capt. Roger Power to reimburse for his advance deposit to open our account at Bank of the West.

DISCUSSIONS / NEW BUSINESS

Sergeant Gary Crawford and Officer Doug Griep of the Modesto Police Department spoke with the PAC regarding their experiences in Federal Court as a result of a civil lawsuit filed against both officers. As mentioned by Chief Harden in his opening remarks, the Modesto Police Department's accreditation status played a major role in winning this million dollar lawsuit. The officers shared with the PAC their determination to support the accreditation process with all members of their department and with other departments. Sgt Crawford and Officer Griep are willing to share these experiences and to speak with officers from other departments to let them know just how valuable and important it is for others to support the accreditation process.

Congratulations to retired Livermore PD Captain Marc Weiss on successfully completing the assessor training at the Salt Lake City Conference and becoming the PAC's newest certified assessor!

Linda shared information that CALEA assessors have been advised to stress the importance of Appendix "G", file construction and maintenance. Kerry Jackson had reminded the group earlier in his presentation regarding the importance and quality of proofs in files. Today's training handouts will cover this issue. This was a topic at the most recent assessor refresher training in Salt Lake City.

Linda also shared an e-mail from Lt. Steve Sanders from Garden Grove PD who is one of our assessors. Steve attended some of the hearings at Salt Lake City and noted the following points brought up by commissioners during the hearings.

Grievances – number filed and the circumstances involved when found in favor of the grievant.

Pursuits – number involved in and the number cancelled by the agency – this came up several times.

Commendations – number awarded by the department.

Terminations in Lieu of discipline.

Bias Based Policing Issues – results that were slanted, documentation of analysis completed.

Demographics in the workforce – Did the department have a recruitment plan?

Property & Evidence Issues – Unsecured and unlogged property issues.

Consular Notification – lack of policy, lack of proofs.

Patrol Workload Assessment – When was the last one completed?

Use of Force – was there documentation of some capture of officers exhibiting firearms at persons?

Criminal Intelligence – Became effective in July of 2008 – was the required annual review completed for the 2008 end of year audit?

Anytime there was a change in crime stats, use of force, complaints, etc., a common question was –Had an analysis been completed?

Linda reminded the group of the importance of proofs for "wet-ink".

Handouts were provided for the review/training on Appendix "G" conducted by Linda, as well as a printout of the Sample Size Table for Evidence Custodian Change Audits from Appendix I.

FUTURE MEETINGS

Linda entertained volunteers for the next year's meetings. The Alameda County Sheriff's Office will host March 2010, Rocklin Police Department will host June 2010, Livermore Police Department will host September 2010 and Fresno PD will host December 2010.

Suggestions for training at future meetings were solicited and training regarding Reports and Analysis with examples was suggested.

The date has been set for the next meeting, to be held at **The Alameda County Sheriff's Department Regional Training Center, 6289 Madigan Road, Dublin, CA 94568. The meeting will be Thursday, March 18, 2010 in classroom C at the training center from 1000 to 1400.**

The meeting was adjourned at 1253 hours.